



THE UNIVERSITY OF  
MELBOURNE

# OPG AND LATERAL CEPHALOMETRIC RADIOGRAPH TRAINING FOR DENTISTS, DENTAL THERAPISTS AND HYGIENISTS

**COURSE NUMBER:**  
2118

**CONVENER:**  
Dr Pamela Craig

**PRESENTERS:**  
Dr Pamela Craig (Dentist)  
Ms Julie Owen (Dental Therapist)

**COURSE FORMAT:**  
Lecture program/demonstrations/hands-on  
lab session

**DATE:**  
Thursday 9 and Friday 10 September 2010  
(Thur: 9.00am – 5.00pm, Fri: 9.00am – 1.00pm)

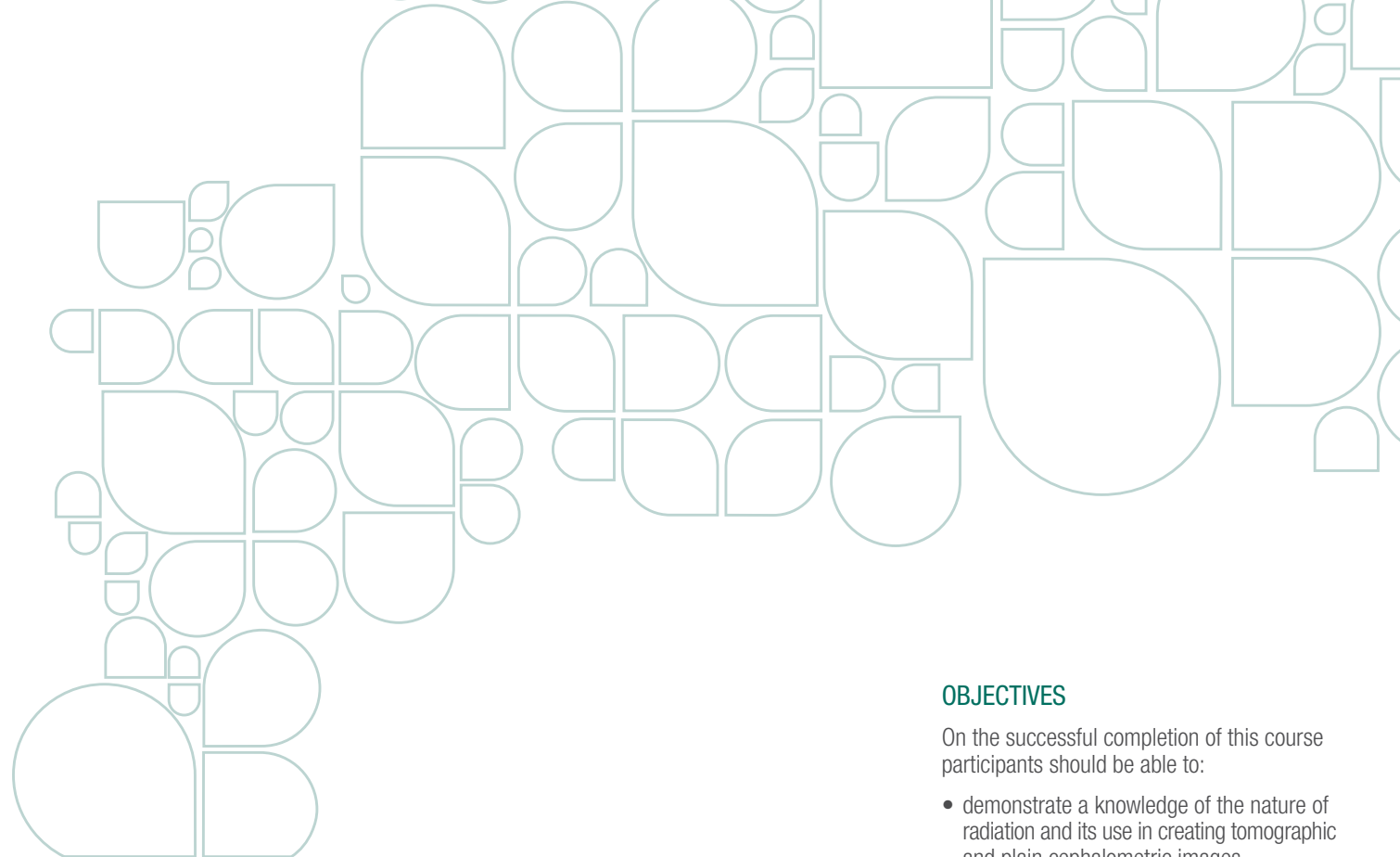
**VENUE:**  
Melbourne Dental School,  
720 Swanston Street, Carlton

**TARGET AUDIENCE:**  
Dentists, hygienists & therapists already  
holding a radiation safety licence

**FEE (GST incl.):** \$1,050

**REGISTRATION LIMIT:** 12

**CPD CREDIT:** 9.5 hours Scientific CPD



This course comprises a combination of didactic teaching, practical work and small group tutorials. It also includes supervised practice experience for the dentist, therapist and hygienist. Course content has been developed by Oral Anatomy, Medicine and Surgery in conjunction with the Oral Health Therapy Unit at the Melbourne Dental School, University of Melbourne and utilizes lecturers and demonstrators from the Melbourne Dental School.

**This program is also designed to meet the needs of the Dental Practice Board of Victoria's Codes of Practice for Dental Auxiliaries**

## AIMS

To develop the ability of dentists, dental hygienists and therapists to expose orthopantomographic (OPG) and lateral cephalometric radiographs that will meet the needs of:

- dental practice
- the Radiation Safety Act of Department of Human Services
- the Dental Practice Board of Victoria

## OBJECTIVES

On the successful completion of this course participants should be able to:

- demonstrate a knowledge of the nature of radiation and its use in creating tomographic and plain cephalometric images
- demonstrate the ability to accurately expose, process, and store extra-oral radiographs
- identify and correct common problems in extra-oral diagnostic radiography
- ensure maximum protection for dental operator, patient and the public during dental radiography
- explain in meaningful terms, radiographic procedures and associated risks and benefits to patients, parents and the general public

Pre-reading for this course will be supplied and include refresher material on radiographic anatomy of the head and neck and radiation basics: physics, characteristics, biology and protection.

## VENUE AND LOCATION OF 2010 COURSES

All courses will be held in the Melbourne Dental School, University of Melbourne, 720 Swanston Street, Carlton. Participants will be notified of room allocations well in advance of the course date.

## PAYMENT OF COURSE FEES

Applications for registration must be accompanied by payment and can be made by fax or mail with credit card details (name, expiration date, amount of payment & card holder's signature) or by cheque which should be made payable to 'The University of Melbourne'. Please note that the University does not accept American Express, Diners Club or debit cards.

- A minimum deposit of half the full course fee must be paid to secure your position. However, we prefer full payment of the course fee upon application. Courses listed as \$400 or less must be paid in full upon application.
- Confirmation of your registration will be sent to you with a receipt for your payment. Two weeks prior to the course date, you will receive a written reminder of your enrolment, the course location and other details. Any outstanding fee **must** be paid at this time.
- The course fee provides for your registration, use of dental equipment as specified, incidental materials and all meals and refreshments during the day.
- Please note the 'Registration Limit' for each course. As our practice is to run small groups that allow greater interaction with presenters and colleagues, we strongly recommend that you submit an application for your preferred course(s) as early as possible.
- All courses will have a waiting list to which we are happy to add your name. No payment is required for this service and should a place become available, you will be contacted and offered a place. Full payment is required upon acceptance of the place. Please note that waiting lists are not carried over from year to year.

**We recommend that participants contact the CPD Office if confirmation of your enrolment is not received within 7 working days after your application.**

## CANCELLATIONS

If you cancel your registration, you must inform the Continuing Professional Development Office as soon as possible so that your place can be offered to another applicant. If you are able to nominate a colleague to take your place, we would be very happy for this to happen.

Refunds following cancellation are as follows:

- a \$50 cancellation fee will be charged for all course cancellations made more than 6 weeks prior to the course commencement date
- cancellations made less than six weeks prior to the course will be offered a 50% refund
- cancellations made less than one week prior to the course or failure to attend receive NO refund

## GST

All course fees include 10% GST in the total cost. For your tax purposes, upon payment, your receipt will show the GST amount. All receipts list the University ABN 84 002 705 224

## CERTIFICATE OF ATTENDANCE

The Melbourne Dental School is an approved Educational Activity Provider (EAP) under the Dental Practice Board of Victoria's Code of Practice on CPD. All our CPD programs offer scientific/clinical credits based on their duration in hours and minutes. A Certificate of Attendance will be presented to each participant at the end of the course.

## PLEASE NOTE THE CPD OFFICE DOES NOT SUBMIT ATTENDANCE SHEETS TO THE DENTAL PRACTICE BOARD.

The mandatory CPD scheme, as implemented by the Board, is self-regulatory. It is the responsibility of each participant to track the hours accrued by attending University courses on their log sheet for the current cycle.

REGISTRATIONS & PAYMENTS WILL NOT BE ACCEPTED OVER THE PHONE.



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# MELBOURNE DENTAL SCHOOL REGISTRATION CONDITIONS AND ADMINISTRATION

## Disclaimer:

Should the minimum enrolment number for a course not be achieved, the Melbourne Dental School reserves the right to cancel that course. Applicants will be notified of a course cancellation and a full refund of the course fee will be made.

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## PARKING FACILITIES

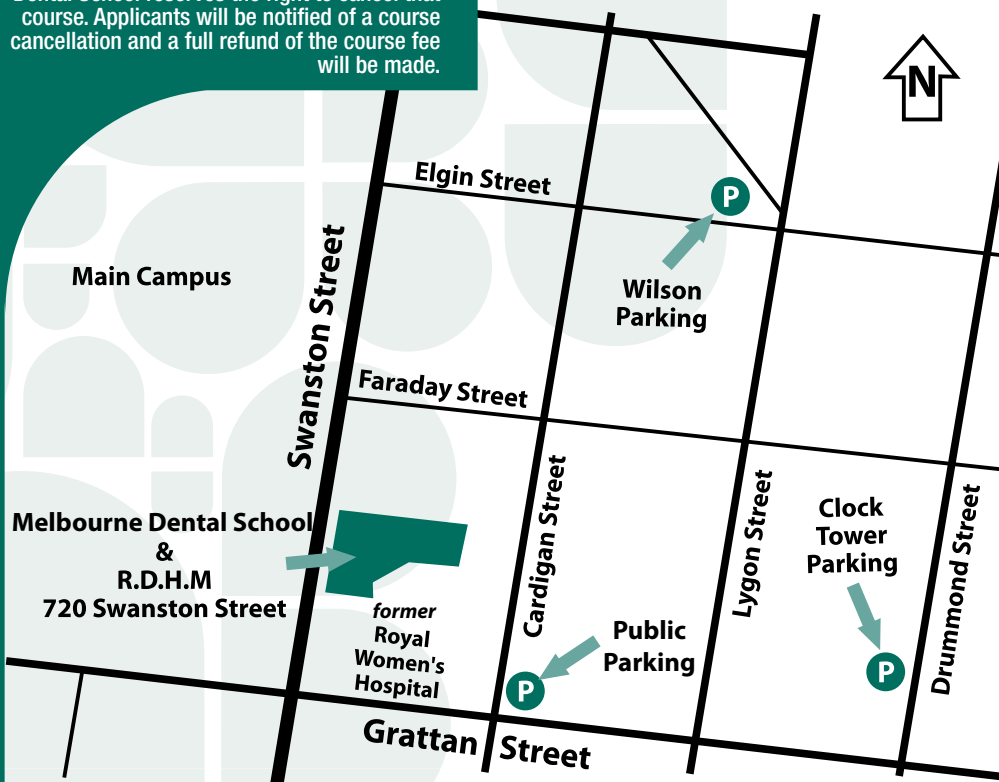
Please note there are no car parking facilities at the building. However, should you wish to utilize public transport, there is a tram stop right outside the main entrance. Trams run frequently along Swanston Street from the City. Melbourne Central is the closest railway station and numerous bus routes run close by. For metropolitan train, tram and bus information, call Metlink on 131 638.

## LOCATION & PARKING MAP

Melways Reference 2B E7

- Cardigan Street Parking—former Royal Women's Hospital \$16.00 per day
- Elgin Street—Wilson Parking \$14.00 per day
- Drummond Street—Clock Tower Car Park \$8.00 per day

(Prices are subject to change without notice)



## CATERING

Catering will be provided for each course. Full day courses will have morning, afternoon tea and lunch provided. Half-day courses will have morning or afternoon tea provided. Vegetarian and Kosher meals are available on request along with any other specific dietary requirements.

## 2010 PROGRAM BROCHURE AND THE WWW

A copy of the 2010 Program is located on the Melbourne Dental School homepage which lists all course details with a registration form that can be downloaded. Our address is

[www.dent.unimelb.edu.au/dsweb/continuing\\_dev/index.html](http://www.dent.unimelb.edu.au/dsweb/continuing_dev/index.html)

## DISCOUNTS

The following discounted places are available:

- a once-only per year \$200 discount to pro bono Melbourne Dental School demonstrators who have been given an honorary title by the School's Appointments Sub-committee
- a once-only per year \$200 discount to full-time staff of the Royal Dental Hospital of Melbourne, who undertake clinical teaching and who have been given an honorary title by the School's Appointments Sub-committee
- a once-only per year \$200 discount to full-time staff of the University of Melbourne
- a once-only per year \$200 discount to full-time postgraduate students of the University of Melbourne if registering for the entire course.

Please note there is only **one discounted place** available in each course. Postgraduate students who are studying the area(s) covered in the course may attend the lecture portion of the course, free of charge.

## UNIVERSITY CONTACT DETAILS

### Continuing Professional Development:

**Ms Samantha Vassallo La Rosa**  
Program Administrator  
or  
**Ms Elena Malgeri**  
Administrative Assistant

5th Floor Melbourne Dental School  
The University of Melbourne  
720 Swanston Street  
Carlton VIC 3053  
Phone: +61 (0)3 93411506  
Fax: +61 (0)3 93411595  
Email: [cpd-dent@unimelb.edu.au](mailto:cpd-dent@unimelb.edu.au)

### School Office

4th Floor Melbourne Dental School  
The University of Melbourne  
720 Swanston Street  
Carlton VIC 3053  
Phone: +61 (0)3 93411500  
Fax: +61 (0)3 93411599

### Postgraduate Office

Ms Kim Hanson  
4th Floor Melbourne Dental School  
The University of Melbourne  
720 Swanston Street  
Carlton VIC 3053  
Phone: +61 (0)3 93411507  
Fax: +61 (0)3 93411599



### CRC for Oral Health Science

Communications Manager  
CRC for Oral Health Science  
6th Floor 720 Swanston Street  
Carlton VIC 3053  
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Fax: +61 (0)3 93411597  
Web: [www.crcoralhealthscience.org.au](http://www.crcoralhealthscience.org.au)

